



Arun District Council
Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

Tel: (01903 737500)
Fax: (01903) 730442
DX: 57406 Littlehampton
Minicom: 01903 732765

e-mail: committees@arun.gov.uk

Committee Manager – Jane Fulton (3xt 37611)

24 January 2024

ECONOMY COMMITTEE

A meeting of the Economy Committee will be held in **The Council Chamber at The Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** on **Thursday 1 February 2024 at 6.00 pm** and you are requested to attend.

Members: Councillors Nash (Chair), Walsh (Vice-Chair), Cooper, Edwards, Gunner, Lawrence, Lloyd, Needs, Northeast, Penycate and Stanley

PLEASE NOTE:

A live webcast of the meeting will be available via the Council's [Web Pages](#)

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on **Thursday, 25 January 2024** in line with current Committee Meeting Procedure Rules.

For further information on the items to be discussed, please contact Committees@arun.gov.uk

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. MINUTES (Pages 1 - 14)

The Committee will be asked to approve as a correct record the Minutes of the Special Economy Committee held on 20 November 2023.

4. ITEMS NOT ON THE AGENDA THAT THE CHAIR OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

6. COMMITTEE REVENUE AND CAPITAL BUDGETS 2024/25 - ECONOMY (Pages 15 - 20)

The purpose of the report is for this Committee to consider and recommend its revenue budget for inclusion in the Council's overall 2024/25 revenue budget. These recommendations will be submitted to the Policy and Finance Committee on 8 February 2024 when it considers the overall revenue and capital budgets for 2024/25 so recommendations can be made to a Special Meeting of the Council on 21 February 2024 regarding the budgets to be set and level of Council Tax for the District for 2024/25.

7. QUARTER 3 BUDGET MONITORING REPORT (Pages 21 - 26)

The purpose of this report is to appraise the Economy Committee of its forecast out turn against the 2023/24 budgets, which were approved by Full Council at its meeting of the 9 March 2023.

8. APPROACH TO PUBLIC CONSULTATION (Pages 27 - 32)

To seek approval for an approach to determining when to undertake public consultation on proposed projects that come before Economy Committee for decision. Out of scope of this report is the form public consultations takes.

9. KIOSK LETTINGS STRATEGY (Pages 33 - 46)

To present to members an option for a streamlined approach for identifying, selecting, and appointing seasonal and mobile traders across the district.

10. LITTLEHAMPTON TOWN CENTRE IMPROVEMENTS – PHASE 1 (TERMINUS ROAD) (Pages 47 - 52)

The report summaries the works completed, budget and programme.

OUTSIDE BODIES - FEEDBACK FROM MEETINGS

There are no feedback reports for this meeting.

11. WORK PROGRAMME (Pages 53 - 56)

The Committee is required to note its Work Programme covering the remainder of the 2023/24 Municipal Year.

12. EXEMPT INFORMATION

The Committee is asked to consider passing the following resolution: -

That under Section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 3 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

13. WATERLOO SQUARE OPTIONS - UPDATE (Pages 57 - 62)

An update on the resolution of Minute 66 of the Economy Committee 13 June 2023.

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [Filming Policy](#)